

**Subject: VACATION LEAVE**

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1. BOCES employees' entitlement to vacation leave time, leave accrual provisions, and any other provisions relative to vacation leave shall be governed in accordance with the terms of his/her written employment contract.

2. Upon an employee's separation from employment through retirement, nonrenewal of his/her contract, or death, any unused vacation leave time shall be paid out at the employee's per diem rate of compensation.