
**Subject: GUIDELINES FOR ACCEPTANCE OF NEW MEMBERS TO ADAMS
COUNTY BOCES AND INSURANCE POOL**

The BOCES Board recognizes that from time to time various Colorado public school districts, postsecondary institutions, and other eligible public entities may desire to become members of the Adams County Board of Cooperative Educational Services, and to further participate in its insurance Pool for Liability, Property, and/or Workers' Compensation insurance coverage. The Board also recognizes the decision it makes regarding acceptance or rejection of new members must be based upon a standard set of general criteria and that any new member to the Pool should, in the balance of all criteria, be accepted if it meets all standards and enhances the organizational and financial strength of the Adams County BOCES and Pool.

Therefore, any Colorado public school district, postsecondary institution, or eligible public entity wishing to become a member of the BOCES must:

1. Submit a formal, written request for acceptance as a member to the Board setting forth any and/or all insurance coverage in which it wishes to participate;
2. Provide a certification of the school board or governing body of a postsecondary institution or eligible public entity through a duly authorized resolution delivered to the Board of the desire to be admitted to membership in the BOCES and/or its Pool;
3. If seeking admittance to the Pool, provide a 5 year loss history, subject to review by the BOCES' underwriting consultant, to determine advantages and disadvantages of accepting the new member;
4. Receive a vote of approval by resolution from two-thirds of the current member districts or Pool members represented on the Adams County BOCES Board (as stated in Article 2.2 of the current Pool Agreement) to be admitted to the BOCES and/or Pool;
5. Upon acceptance into the BOCES and/or Pool, to make such capital or other contribution to surplus as required; and
6. Participate on the Adams County BOCES Board as a member district, with appropriate voting privileges as provided by BOCES' policies and procedures.

In addition, the BOCES Board may require further information regarding the insurance and claims history of the subject district, postsecondary institution or eligible public entity as the Board deems necessary to make a decision on admission to membership.