
**Subject: BUDGET PLANNING AND DETERMINATION OF BUDGET
PRIORITIES**

1. Budget planning shall be based upon the directions and policies adopted by the Board of Directors.
2. The Executive Director or his/her designee shall prepare compilations of budget requests, shall convert BOCES requirements for staffing and other allocations to actual dollar costs, and include an estimate of financial resources available.
3. The Board of Directors shall retain continuing discretion regarding appropriate expenditures of BOCES monies.
4. Contributions from members of the BOCES shall be on the basis of a proportionality agreed upon by the participating members and such agreement shall be formalized by appropriate documentation.

LEGAL REF: C.R.S. 22-5-106